

Medical Billing and Coding Certificate - Direct Employment

Program Provider: Pima Community College

Total Program Credits: 30-31.5

Program Major Codes: CRTOAH/OAM1/OAHB

www.pima.edu/medical-billing-cert



Program Details

Prepare for entry-level employment or advancement within the growing health-care industry with a focus on medical coding and billing.

Career Options/Outcomes

Prepare for entry-level employment or advancement within healthcare industry with a focus on medical billing and coding.

Medical billers are needed to handle insurance and patient claims. A medical biller's job is very important to the financial cycle of a provider, and you need to always strive for accuracy.

Skills Gained

- **Review and analyze clinical statements & patient records.**
- **Translate diagnosis and medical information into codes** using CPT, ICD-10-CM and HCPS Level II classification systems.
- **Interact with physicians and assistants to ensure codes are accurate** and ready to be converted into a medical billing claim.
- **Maintaining patient confidentiality** and information security.
- **Computer knowledge.** Since you will be using medical billing software, you should know how to use a computer and the Internet.
- **Medical terminology.** You need to keep up to date to be able to converse with patients, providers and insurance companies.

Pre-requisites/Placement

Placement tests needed: Reading, writing and math

- If student intends to continue towards AAS, the writing placement tests is needed.

Academic Options

Continue your studies by taking additional courses toward the Health Information Technology associate's degree.

Program Pathway Requirements

A grade of C or better is required for graduation.

HIT 100:	Introduction to Health Information Management	3 Credits
HIT 101:	Introduction to ICD Coding	3 Credits
HIT 102:	CPT Coding	3 Credits
HIT 105:	Medical Terminology	3 Credits
HIT 108:	Health Information Employment Policies	1 Credits
HIT 112:	Health Insurance and Medical Billing	3 Credits
HIT 125:	Pathophysiology and Pharmacology for HIT	3 Credits
HIT 201:	Advanced ICD Coding	3-4.5 Credits
HIT 290:	Health Information Technology Professional Practice Experience	

Total: 22-23 Credits

Required Support Courses

BIO 160IN:	Introduction to Human Anatomy and Physiology	4 Credits
CIS 120:	Computer Applications for Business	4 Credits

Subtotal: 8 Credits

Total: 30-31.5 Credits